Voices/RRDC Voter Registration Procedures 2025

• To qualify as a Texas Volunteer Deputy Voter Registrar (VR), you must be over 18, not a criminal and reside in Texas.

• You will take an easy online class. This takes about 90 minutes.

Click on the link at the end of this sentence, hit Register to get a username and password, sign in and take the class. <u>Take the</u> <u>class.</u>

If, for any reason, you cannot make a shift, contact other VRs on the calendar list and see if someone can fill in for you. If that doesn't work, email <u>ischolz302@gmail.com</u> and let me know. We have reserved a table for voter registration and if we don't use it, the HOA won't let us reserve tables in the future.

Send the request for an item in the HOA Clubs/Activities Email: About a week before you're scheduled to register voters, update the date in the HOA announcement and send the updated announcement about the voter registration session (see information below) to <u>rrtxhoa@robson.com</u> for inclusion in the Daily HOA Activities email.

Show up at the RR Clubhouse for your shift: On your appointed morning, show up at the Clubhouse at 8:45 am with your VR ID card they gave you at the Elections Office, half a dozen cheap **black** ballpoint pens; your blank VR forms; a copy of your VR Guide for reference; one large sign and two small tabletop ones signs, and some <u>Voices</u> or <u>RRDC</u> flyers (depending on the club you are representing) that I will give you. If you run out of flyers, you can print

more from the .pdf file. If that's not possible, email **jscholz302@gmail.com** to arrange to pick up some copies.

You should find a table with a Voices United tag on it (don't take this with you when you leave), four chairs and an easel. We have requested the easel in advance. If the easel is not there, ask Shelbi to get you one.

The three signs are

1) A large Voter Registration sign that goes on an easel beside the table.

2) A tabletop sign with a QR code that voters can use to find out if they are registered to vote. (You will get this question a lot.)

3) A tabletop sign that shows Voices United or RR Democratic Club is sponsoring the voter registration.

You will receive the large sign (1) from the previous month's VR. The tabletop signs (2 & 3) will be given to all VRs in clear plastic stands.



 Give registration forms to the people who show up, answer their questions, review each completed form with the

voter. The voter leaves the completed form with you.

Both Voices & RRDC

--I have people put the last BOTH their Driver's License No. AND the last four digits of their Social Security number on the form. If the voter does not have at least one of these with them, give them a mail-in form that they can fill out and mail from home.

-- I tell them to put their phone number on the form because, if there's a problem with the application, the Denton Election staff will call if there's a phone number. If there's no phone number, they just throw the application away.

Voices members: If they ask you about Voices United, tell them what we are and offer a flyer. If someone wants to join, invite them to a meeting and suggest they visit the website, where they can also join. URL is <u>www.voicesunitedrr.org</u>. Voices tabletop sign has QR code that will take them to the website.

RRDC members: If they ask you about the RR Democratic Club, tell them what we are and offer a flyer. If someone wants to join, invite them to a meeting and suggest they visit the website, where they can also join. URL is <u>rrdemocraticclub.com/joinrenew</u>. RRDC tabletop sign has QR code that will take them to the website.

• Serve as a VR before the next RRDC or Voices meeting, depending on your club membership: Meeting dates: <u>RR</u> <u>Democratic Club</u>, <u>Voices United</u>.

• Complete the Deputy Registrar Applicant List.

• Deliver completed VR forms and applicant list to Denton Elections: Within 5 days, drop your completed forms off at the Denton Elections office in person. (You can't have a non-VR do it for you.)

• Give the large 2ftx3ft sign to the next club member in rotation: Drop the large 2ftx3ft sign off at the home of the person who will be the Voices Clubhouse VR the following month, if you are a Voices rep or the person who will be the RRDC Clubhouse VR the following month, if you are a RRDC rep. Not sure? See the Calendar.

Keep the plastic tabletop stands and flyers for your next rotation. If you run out of flyers, you can print more from the .pdf file. If that's not possible, email **jscholz302@gmail.com** to arrange to pick up some copies.

• Pat yourself on the back for a job well done!

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